

VIETNAM VETERANS MEMORIAL FUND, INC.

PERFORMANCE AND EFFECTIVENESS REVIEW POLICY

This Policy is applicable to the ongoing operations of the Vietnam Veterans Memorial Fund, Inc. ("VVMF"). This information is intended as a guideline in the ongoing review and assessment of the organization's performance and effectiveness.

The Board of Directors, in furtherance of its governance responsibilities, directs that the Chief Executive Officer will provide an ongoing assessment to the Board of the organization's progress in fulfillment of its mission. This assessment will be given in written form to the Board before every regularly scheduled Board meeting, generally scheduled quarterly.

The report will provide an overview of the major projects and programs, with significant accomplishments for each.

The report will provide any recommendations for changes within given projects and programs for consideration by the Board.

The report also will include updates about management, financial, and administrative issues affecting the smooth and successful operation of the organization.

The report accompanying the annual budget request will outline the budget needs of all major projects and programs, with explanations for increases/decreases, including personnel.

Certificate of Adoption

The foregoing Performance and Effectiveness Policy was duly adopted by the Board of Directors of VVMF effective as of December 6, 2021.

VIETNAM VETERANS MEMORIAL FUND, INC.

By: 
Alan Buckelew, Chairman