

**VIETNAM VETERANS MEMORIAL FUND, INC.**

**DONATION REFUND POLICY**

All donations are gifts made voluntarily to the Vietnam Veterans Memorial Fund (VVMF), a 501(c)(3) charity, with no conditions unless expressly agreed to by VVMF in advance. Consistent with Internal Revenue Service (IRS) guidelines, donors receive a gift acknowledgement receipt from VVMF at the time of the donation to use for tax purposes. By making a charitable gift to VVMF, the donor understands that charitable donations are not refundable.

If a donor makes an error, a written request has to be made within 15 days of the donation. VVMF will review and respond to the request within 5 business days. Otherwise, VVMF will consider all donations nonrefundable.

To request a refund, send an email to [vvmf@vvmf.org](mailto:vvmf@vvmf.org). If a refund is issued, it will be returned using the original method of payment. If you made your donation by credit card, your refund will be credited to that same credit card.

**Overpayment or Error**

Where an error has been made by VVMF or a banking facility that results in an overpayment being made, VVMF may, in consultation with the donor, refund the amount of the overpayment via original method of payment or a check.

**Certificate of Adoption**

The foregoing Donation Refund Policy was duly adopted by the Board of Directors of VVMF effective as of December 6, 2021.

VIETNAM VETERANS MEMORIAL FUND, INC.

By: 

Alan Buckelew, Chairman